**­General Education Council**

**Minutes**

**May 24, 2018**

**1:00-3:00 pm, West Science 2803**

**Present**: Mike Burgmeier, Jim Cantrill, Wendy Farkas, Brent Graves, Andy Poe, Judy Puncochar (via Zoom), Kim Rotundo, Andrea Savord. Guest: Dale Kapla.

1. **Approval of Minutes:**
	1. Minutes of 03/29/2018. Approved.
	2. Minutes of 04/12/2018. Approved.
2. **Reports: Chair**
	1. **AAC&U Mini-Grant**
	Wendy was awarded a grant from the Association of American Colleges & Universities to support departmental discussions on “how to design departmental pathways that insure civic learning and social responsibility as an integral part of a student’s major.” See the [press release](https://www.aacu.org/press/press-releases/aacu-awards-twenty-four-grants-spur-civic-learning-student-majors) announcing the awards for more information. Congratulations, Wendy!
	2. **Next Meeting**

June 21, 2018: 1:00-3:00 p.m. (WS 2803)

1. **New Business**
	1. **Discussion with Dale Kapla**Discussed a variety of ideas including having a faculty Director w/ 50% release time. It is important to have someone well versed in assessment. Dale will talk with Kerri but he thinks this is a workable solution.
	2. **Develop Assessment Workshop Agenda**

We will review at the next meeting.

1. **Old Business**
	1. **Review and Approve Assessment Rubric/Student Artifact Forms**

We will review at the next meeting.

1. **Proposal Review Process**
	1. **Proposal Revisions for Review**
		1. **None**
	2. **Proposals for Initial Review**
		1. **None**
2. **Good of the Order**

Meeting adjourned at 2:50 p.m.

Mike Burgmeier, Secretary