**­General Education Council**

**Minutes**

**June 21, 2018**

**1:00-3:00 pm, West Science 2803**

**Present**: Mike Burgmeier, Jim Cantrill, Wendy Farkas, Brent Graves, LaMart Hightower, Lanae Joubert, Andy Poe, Judy Puncochar (via Zoom), Kim Rotundo, Andrea Savord.

1. **Approval of Minutes:**
   1. Minutes of 05/24/2018. Approved.
2. **Reports: Chair**
   1. **Assessment Rubrics/Student Artifact Forms**

We reviewed revisions to the Effective Communication rubric. Wendy has revised the Effective Communication and Human Expression rubrics. She will revise the remaining rubrics so we can discuss and finalized at the next meeting.

* 1. **Next Meeting**

Thursday, August 23, 10:00-11:30 (WS 2803).

1. **New Business**
   1. **Election of GEC Chair**

Jim nominated Brent. Motion to close nominations: LaMart/Jim.

Brent elected chair for 2018/2019 (beginning Fall semester).

* 1. **Wendy’s EN 110 Pilot**

Wendy shared information about the assessment process during the Winter 2017 pilot. We agreed this would make a good template to share with departments. Jim will use the template with his BC415 class this summer as another trial. Jim will provide feedback and we will review at the next meeting to finalize the template before posting to the GEC website.

* 1. **Jim’s BC 415 Syllabus**

Jim discussed how he has lined up the General Education outcomes with his assignments in BC 415. Once again, another model we might want to share with departments as they work through the assessment process.

1. **Old Business**
2. **Proposal Review Process**
   1. **Proposal Revisions for Review**
      1. **None**
   2. **Proposals for Initial Review**
      1. **None**
3. **Good of the Order**

Meeting adjourned at 2::05 p.m.

Mike Burgmeier, Secretary