***General Education Council*  
approved minutes  
Tuesday, January 22, 2019  
noon-1:30pm, West Science 2803**

|  |  |  |  |
| --- | --- | --- | --- |
| January 22, 2019 | February 5, 2019 | March 12, 2019 (NSF 2137) | April 9, 2019 |
|  | February 19, 2019 | March 26, 2019 | April 23, 2019 |

**Present:** Mike Burgmeier, Jim Cantrill, Brent Graves, Lanae Joubert, Brian Zinser, Judith Puncochar, Kim Rotundo, Wendy Farkas, Lamart Hightower

1. **Approval of Minutes**
   1. December 13 and November 29, 2018 - approved
2. **Reports:**

Brent Graves - Chair

* See dates above for this semester meetings in WS 2803, except for March 12 meeting to be held in NSF room 2137 near School of Nursing)
* University GEC webpage – needs to be updated with correct contact person – Mike will update
* Gearing up for contract negotiations next year so Brent Graves will not be chair
* Wendy and Mike’s last year – plan for updating committee members via elections through CEC

Jim Cantrill – Director of General Education

* Fielded inquiries over holiday period
* Provided an update to deans and dept heads
* Sent out email to teachers in effective communication and scientific inquiry and to chairs to remind folks to collect data
* Garret Westlake was on campus to share innovative curriculum design ideas and seemed to be well-received
* In thinking about GE redesign…Could we take GE courses that are 4 credit load courses and split it into two, 2 credit blocks or take a 4 credit course and split it into 3 and 1 where the first part is required and the second part optional?
  + Optional clusters for GE to allow for more flexibility and *possibly* fewer credits
  + Micro credentials

Judy Puncochar – Assessment Coordinator

* + 1. NMU Assessment Coordinator, soon to change probably to Coordinator of Program Assessment
    - Dan Cullen is Accreditation Coordinator, soon to be
    - Associate Director of Accreditation (75%) and Assessment (25%)
    1. AoL
* 96% submitted (PE, CJ, and MS Applied Behavioral Analysis- no report)
* Triads are engaged in program review and feedback – reports are getting better
* Focus is on Learning – “proposal development”, [biological knowledge in area of specialization] “Research Proposal” [analytic skills for biological research], and “Thesis Defense” [oral and writing communication in area of specialization]
  + 1. SUA – Tue 26-Feb SUA Workshop on next steps
    2. Alumni Survey receive 26% response rate (1 of 4 by major and minor program areas)
    3. As Chair of Advising Task Force – turned corner – created Advising Learning Outcomes
       1. To recommend a more efficient and effective system of “hand off” where students are adequately prepared for courses and programs
       2. To recommend a plan for training faculty in advising
    4. HLC Annual Conference – “Best Practice” nod from HLC for Assessment; presenting process used for NMU’s alumni survey

1. **New Business**

**A. History – HS 1xx Virtual Tours (Integrative Thinking)**

* Midterm project – unclear with artifact – there is choice, but not clear with how evaluate, integrated and transfer will be assessed by the midterm project – suggest don’t need the midterm project to help assess these components for GEC
* How is the world cultures component addressed (5 design considerations)?
* The consistency of the course and outcomes need to remain, no matter the instructor
* Simplify the artifacts and data for GEC outcomes

**B. History – HS 255 Asian History (Social Responsibility)**

* Reasonable analysis of “willingness to engage”
* Typos
* If wanting the course to be a World cultures course – they need a separate proposal for this
* No syllabus
* Projected submission materials – will this be the artifact? The second essay? If yes, then get rid of using the other assessment pieces to determine GEC outcomes
* Simplify the artifacts and data for GEC outcomes

**C. History – HS 339 US Immigration History (Social Responsibility)**

* Document leader? No artifact associated because it is a presentation (is there also a paper)?
* Reading and Discussions will include EduCat discussion forum outcomes data, correct?
* In class project is not well described in the syllabus – what is the measurable outcome or artifact that will be collected?
* Groups and individual work assessed differently, correct?

**D. History – HS 330 Sports History (Perspectives on Society)**

* Read and response quiz – what is the artifact?
* Simplify the artifacts and data for GEC outcomes

1. **Old Business**

**A. World Language Graduation Requirement**

* Asked for further discussion – no one offered further contributions
* Voted: all in favor to make 1 semester of a world language a requirement for graduation (1 yes, 8 opposed)

**5. Good of the Order**

Meeting adjourned @ 1:33pm

Minutes drafted by Lanae Joubert (School of Health and Human Performance)