***General Education Council*  
approved minutes  
January 13, 2020  
8:00 - 10:00 a.m., Thomas Fine Arts 317**

Attendance 1.13.20

Brian Zinser

Kim Rotundo

Lanae Joubert

Daniel Cullen

Stephan Larson

Bruce Sarjeant

Jim Cantrill

Mary Kuligowski

LaMart Hightower

1. Changes to the Agenda – 2 additions in old business
2. Approval of Minutes
   1. November 11, 2019 (Sent by Joubert 1/7/20); approved
3. Director (GEC Chair) Report
   1. Presentation to Deans & Department Heads on December 4 – voices suggested to keep reminding people to keep records and track GEN ED learning outcomes; 70% of reports were fine; 30% reports had some problems and were alerted to fix any issues for future reports; deadline the same as other reports was brought up as an issue; brought up having a deadline for the end of fall semester as deadline(grades due date) for new proposals to be included in the bulletin by March 1 and discussed deadline for reports due, changing it to submit the reports at the end of the semester when the course was taught with drop dead deadline moved to October 15 – accept as early as May for early review
   2. Feedback Letters for BI 210, BI 218, SW 272, CH 109, GR 202, GR 301 & BI 305 Sent -
   3. Visits with Departments – ongoing and support is continued to be offered
4. Old Business
   1. Assessment Survey Results – 5 folks completed; GEC could create a summary of comments we provided back to folks that submitted reports
   2. Determination on the Fate of SN 202 – approved, Jim to send confirmation letter
   3. Sampling Across Multiple Sections – current protocol is minimum is the last semester taught to capture 30 student proficiency or not proficient, or 10% of all students collectively from all sections (example EN111, 30 sections with 27 students each = 810 students; 81 students could be randomly sampled & collect 2 proficient artifacts and 2 non-proficient artifacts from the 81).
   4. Bylaws and Operating Procedures – 2 proposed changes: size of GEC and electing a chair – Jim to send CEC and Senate for approval
5. New Business
6. Proposal Revisions for Review & Possible Vote for Inclusion
7. Resubmission of EN 250 (INTT); discussed today and approved
8. Resubmission of ED 495 (PERS); discussed today and approved
9. Proposals for Initial Review
   * 1. EN 260 (INTT); discussed today – incomplete plan
     2. EN 285 (HUME); discussed today and approved
     3. EN 286 (HUME); discussed today and approved
     4. AD 181 (HUME); discussed today and approved
     5. OC 200 (PERS); discussed today – vague/incomplete plan
     6. SN 495 (World Cultures); discussed today and approved
10. Good of the Order
    1. Dan has Qualtrics data from collected reports in a visual representation if any members would like to see it or put on a future agenda
    2. Dan will also circulate HLC report information
11. Next Meeting – TBD; we will meet at least once more to forecast for fall and any other reports/plans that come our way

Adjourned 9:30am – submitted by Lanae Joubert