



**HOUSING AND RESIDENCE LIFE OFFICE
APPLICATION FOR STUDENT EMPLOYMENT**

Name (Last, First, MI): _____ NMU IN: _____
(Please Print)

NMU E-mail address: _____ Semester Applying for (e.g. Fall 17): _____

Local Address: _____ Phone: _____

Please note that Housing and Residence Life only hires students who live in residence halls or on-campus apartments. Applications will be held for one semester. Please reapply if you are still interested in pursuing a position.

<u>Position(s) You're Applying For</u>	
<input type="checkbox"/>	Desk receptionist
<input type="checkbox"/>	Security assistant
<input type="checkbox"/>	Student custodian
<input type="checkbox"/>	Residence hall
<input type="checkbox"/>	On-campus apartments/Public area cleaner
<input type="checkbox"/>	Building Services Shop

How many hours per week are you interested in working? _____ **Students may not work more than 20 hours per week.*

Indicate the hours you are unable to work due to your classes and other commitments.

Time	SUN	MON	TUES	WED	THUR	FRI	SAT
7 AM							
8 AM							
9 AM							
10 AM							
11 AM							
NOON							
1 PM							
2 PM							
3 PM							
4 PM							
5 PM							
6 PM							
7 PM							
8 PM							
9 PM							
Other (Specify)							
Other (Specify)							

Are you work-study qualified? * Yes No Unsure

** Housing and Residence Life places a high priority on hiring students who are work-study qualified. This information can be found on the MyNMU Page*

No. of credit hours earned to date: _____ No. of credit hours this semester: _____

Are you in good academic standing? ____ Yes ____ No

Are you on probation through the Student Conduct Program at the University? ____ Yes ____ No

Have you been convicted of a crime or are there charges pending against you? ____ Yes ____ No

Have you worked for the Housing and Residence Life Office before? ____ Yes ____ No

Have you worked for another University department before? ____ Yes ____ No

If you've answered 'yes' to either question, please list your position(s), your supervisor(s), and the date(s) of your employment:

<u>Position</u>	<u>Supervisor</u>	<u>Date</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please list any non-University position you have held which might help you perform the duties of the position(s) for which you've applied?

<u>Position</u>	<u>Supervisor</u>	<u>Dates</u>	<u>Phone/E-mail</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

What characteristics, skills, and/or abilities do you have that you feel would help you perform the duties of the position(s) for which you are applying?

The above information is accurate to the best of my knowledge. I understand that my signature below gives Housing and Residence Life staff permission to verify the information that I have provided on this application.

Signature: _____ Date: _____

Return to the Housing and Residence Life Office (3502 Hedgcock)
Optional: By _____