



**NORTHERN MICHIGAN UNIVERSITY**

# **VISITING INTERNATIONAL SCHOLAR DS-2019 APPLICATION**

The International Programs Office requires the following information in order to prepare a Student and Exchange Visitor Information System (SEVIS) form DS-2019. The DS-2019 is required to obtain a J-1 Exchange Visitor visa from a United States Embassy/Consulate abroad. All fields must be completed in order for the IPO to process the form DS-2019.

**THE FOLLOWING SUPPORTING DOCUMENTS MUST ACCOMPANY THIS FORM:**

- Letter or invitation from the host department at NMU
- Proof of English proficiency, if needed
- Proof of Funds, including official letter(s) from source(s) of funding
- Passport Copy (must be submitted for all dependents as well)
- Resume/CV
- Research Associate Appointment Application, completed

Please Note: Some scholars may be subject to a 2-year home residency requirement.

**FUNDING REQUIREMENTS**

J-1 scholars must show proof of funds for the duration of their intended stay.

<b>Minimum Funding Requirements for J-1 Scholars and Dependents</b>		
	<b>Living Expenses Per Month</b>	<b>Living Expenses Per Year</b>
<b>J-1 Scholar (short-term, research, and professor)</b>	\$1,500	\$18,000
<b>Spouse</b>	\$350	\$4,200
<b>Dependent</b>	\$210	\$2,500

**INSURANCE REQUIREMENTS**

Federal regulations require that all J-1 and J-2 visa holders carry health insurance throughout the duration of their stay. It is the scholar's responsibility to obtain sufficient health insurance for themselves and their dependents. Minimum health insurance requirements for J-1 Visa holders are as follows:

Accident or Illness	\$100,000	Repatriation	\$25,000
Medical Evacuation	\$50,000	Maximum Deductible	\$500

You are required to provide the IPO with proof of insurance coverage upon your arrival.

All answers must be full and accurate to meet legal requirements.

Personal Information (as appears on the applicant's passport)	
Last Name/Family Name/Surname:	
First (given Name):	Middle Name:
Date of Birth (Month/Day/Year):	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
City of Birth:	Country of Birth:
Country of Citizenship:	Country of Legal Permanent Residence:
Current Address:	
Email:	Phone:
Present Employment (Job Title or Type of Work):	
Present Employer:	
U.S. Social Security Number (if applicable):	

### J Visa History

Has the prospective Exchange Visitor ever been in the U.S. on a J-1 or other nonimmigrant status?

- Yes  
 No

If yes, please list the visa type and dates of status:

## Dependent Information

Do you intend to bring dependent(s) (spouse/children) with you?

- Yes  
 No

If so, please complete the information below **as it appears on each dependent's passport**. If you have more than two dependents, please provide the information required for each additional dependent on a separate sheet of paper and attach it to your application.

### Dependent 1

Last Name/Family Name/Surname:
First (given Name):
Date of Birth (Month/Day/Year):
Gender ( <i>circle one</i> ):     Male        Female
Relationship to Exchange Visitor ( <i>circle one</i> ):     Spouse        Child
City of Birth:
Country of Birth:
Country of Citizenship:
Country of Permanent Residency:

### Dependent 2

Last Name/Family Name/Surname:
First (given Name):
Date of Birth (Month/Day/Year):
Gender ( <i>circle one</i> ):     Male        Female
Relationship to Exchange Visitor ( <i>circle one</i> ):     Spouse        Child
City of Birth:
Country of Birth:
Country of Citizenship:
Country of Permanent Residency:

### Contact in Home City or Country in Case of Emergency

Name:

Relationship to You:

Address:

Email:

Phone:

### Academic Background and Employment *(Please send a current vitae with your application)*

Highest Degree Obtained:

Date Awarded:

Name and Location of Institution:

Major Field(s) of Study:

Title of Current Position of Employment:

Institution/Organization of Employment:

Address:

Phone:

Email:

### Academic Proposal

If accepted, please list the preferred dates for attendance:

Proposed Start Date (mm/dd/yyyy):

Proposed End Date (mm/yyyy):

Describe your goals for the period you intend to visit. (Respond on a separate sheet of paper, if preferred)

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Proposed Activities to Meet the Stated Goals (check all that apply):

- Conduct research on my own project. Topic: \_\_\_\_\_
- Conduct research with a department faculty member in the area of: \_\_\_\_\_
- Utilize Northern Michigan University (NMU) library resources.
- Attend courses (with instructor approval).
- Teach or co-teach courses relevant to my area of expertise (with the Department chair's approval).
- Present research to department, college, and/or other university colleagues.
- Other (please specify): \_\_\_\_\_

### Department Faculty Mentor

To be accepted as a Visiting International Scholar, a faculty member must agree to serve as your Department Faculty Mentor. A Department Faculty Mentor is someone who agrees to provide guidance to you on your research project and other academic-related work while you are at Northern Michigan University.

Name of Faculty Mentor: \_\_\_\_\_

Title of Faculty Mentor: \_\_\_\_\_

Department of Faculty Mentor: \_\_\_\_\_

How did you become familiar with the work of this faculty member?

If you have contacted a Department faculty member, what is your understanding of their willingness to provide guidance to you during your visit?

## English Proficiency Requirement

Federal visa regulations require that the program sponsor (NMU) obtains confirmation that the J-1 Exchange Visitor (EV) possesses sufficient proficiency in the English language, as determined by an objective measurement of English language proficiency, successfully to participate in his or her program and to function on a day-to-day basis. The sponsoring department is responsible for documenting this requirement.

This documentation can be one of the following listed.

- The EV has taken a recognized English test (within the last two years) and meets the minimum standard for NMU (TOEFL Ibt 61, IELTS 6, or Duolingo 95). Documentation of the test score must accompany this application.
- The EV has undertaken and passed an English language curriculum (A letter from an academic institution or English language school must accompany this application).
- The sponsoring department has conducted an interview and determined the EV is adequately proficient in the English language to accomplish day-to-day activities.

How was the interview conducted:

- In-Person
- Zoom
- Telephone

Conducted by: Name and Title: \_\_\_\_\_

Date of Interview: \_\_\_\_\_

## Financial Support Information

**IMPORTANT NOTE:** The J-1 Exchange Visitor must meet the minimum funding level for all J-1 Exchange Visitors and their J-2 Family Members in accordance with Federal Regulations. Current J-1 Exchange Visitors must prove the **Minimum Financial Requirement** of \$1500 per month, plus \$4,200/year per spouse and \$2,500/year per dependent (if applicable). Please include supporting documentation to demonstrate proof of funds.

Amount of Financial Support from **NMU**: \$

Amount of Financial Support from **U.S. Government**: \$

Amount of Financial Support from an **International Organization**: \$

Amount of Financial Support from **Exchange Visitor's Government**: \$

Amount of Financial Support from **Bi-national Commission of Visitor's Country**: \$

Amount of Financial Support from **Other Organizations**: \$

Amount of **Personal Funds** (*please list per source*): \$

## Health Insurance

**IMPORTANT NOTE:** Health Insurance is Mandatory for all J-1 Exchange Visitors and their J-2 family members in accordance with Federal Regulations. **Failure to maintain the required Health Insurance will result in the termination of the Exchange Visitor's Program.** Please indicate the Health Insurance Option you will choose to use.

- Option 1:** The J-1 Scholar and any J-2 dependents will participate in the insurance plan provided by the International Programs Office. This insurance meets U.S. Department of State minimum requirements and is purchased through the IPO.
- Option 2:** The J-1 Scholar will purchase their own insurance coverage for themselves and any J-2 dependents. This insurance coverage will meet all of the U.S. Immigration requirements.
- Option 3:** Health Insurance is part of the J-1 Scholar's employee benefit package. This benefit will need to be verified by NMU.

## Signature

I have read and agree to the Visiting International Scholar guidelines. I understand that if I am accepted as a Visiting International Scholar I will be sent a Letter of Invitation from the appropriate department head. I will assume responsibility for contacting the Northern Michigan University's International Programs Office (<https://nmu.edu/internationalprograms/>) and completing the necessary visa paperwork and any other procedures required prior to and during my stay as a Visiting International Scholar at Northern Michigan University.

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Signature

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Printed Name

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Date