

Northern Center for Lifelong Learning

Presenter/Class Data Sheet

This Presenter/Class Data Sheet is available for
download at nmu.edu/ncll **PPL Resources**

2025-2026 Term: Fall Winter Summer

Part I — Program data used for the class schedule and publicity — PLEASE proofread carefully

Title:
Day/Date/Time:
Inclement Weather Date:
Location:
Cost:
Presenter(s):

Circle primary subject	Circle primary type
Arts or Crafts	Hands-On
Culture or History	Outdoor Activity
Foods or Culinary	Presentation
Healthy Living	Lecture or
Local Community	Demonstration
Science or Nature	Social
Technology	Tour or Trip
Financial	

Description:

Liaison Name/Phone/E-Mail:

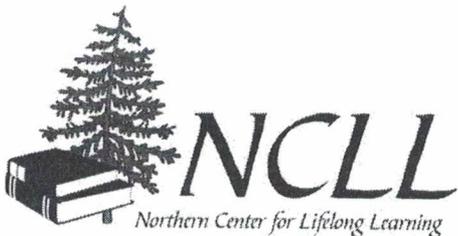
Event Size:

Equipment NCLL needs to provide:

Presenter(s) Mailing Address:

Presenter(s) Phone:

Presenter(s) E-Mail:



PROGRAM/EVENT SUMMARY SHEET

Available for download at nmu.edu/ncll PPL Resources

Liaison name: _____ Program/Event #: _____

Program/Event Title: _____

Program/Event Term: _____

Number of participants attending: Members: _____ Non-Members _____ TOTAL _____

Number who evaluated the presentation as: *Excellent (3)* _____ *Good* _____ *Average* _____

Compliments offered:

Suggestions for improvement:

Program ideas for future presentations: _____

Other programs the presenter(s) might be willing to present: _____

How you learned about this program if not a member (*circle answer*) Mining Journal, Marquette Monthly, friend, NCLL web site, Facebook, other

List total money collected for programs at event, from whom, for what, amount, cash or check, and submitted to NCLL office. Use back of form if needed: _____

Number of new memberships (from whom, forms and waivers, check or cash. List here or use back of form if needed) _____

____ Thank you card enclosed or note sent to presenter(s)

____ Two complimentary class cards provided to each presenter of this program/event for NCLL's fiscal year (each class fee valued at \$5 per member or \$10 for non-member).