



# NORTHERN MICHIGAN UNIVERSITY

## SCHOOL OF NURSING

### Bachelor of Science in Nursing (BSN) Information Packet July 2021

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School of Nursing  
2301 Weston Hall  
1401 Presque Isle Avenue  
Marquette, MI 49855  
906-227-2834  
bsnnurse@nmu.edu  
nmu.edu/nursing

**BSN Handbook:**  
[nmu.edu/nursing/student-information](http://nmu.edu/nursing/student-information)

#### **For questions regarding the University**

Students enrolled in the nursing program are subject to the same privileges and regulations as all other Northern Michigan University students. Financial assistance through loans, scholarships, and employment is available to nursing students. Please review the current Northern Michigan University Bulletin, [www.nmu.edu/bulletin](http://www.nmu.edu/bulletin), or contact the appropriate office below for more information.

Applications to the University and/or transfer credits:  
Admissions Office  
2212 Hedgcock  
(906) 227-2650 or (800) 682-9797  
[www.nmu.edu/admissions](http://www.nmu.edu/admissions)

Loans, scholarships, and employment:  
Financial Aid  
2107 Hedgcock  
(906) 227-2327 or (800) 682-9797  
[www.nmu.edu/finaid](http://www.nmu.edu/finaid)

Housing requirements and options:  
Housing Office  
3502 Hedgcock  
(906) 227-2620 or (800) 682-9797  
[www.nmu.edu/housing](http://www.nmu.edu/housing)

Student services and policies:  
Dean of Students  
2001 Hedgcock  
(906) 227-1700 or (800) 682-9797  
[www.nmu.edu/dso](http://www.nmu.edu/dso)

## **BSN Admission Requirements and Procedures**

### **High School Preparation**

Nurses, in their practices, are required to make many critical and lifesaving decisions and to perform many important and precise technical functions. In order to carry out these functions a nurse must have a solid academic foundation at the high school level. Therefore, the faculty of the School of Nursing strongly recommends the following academic preparation in high school:

**English** - 4 years

**Social Studies** - 4 years

**Mathematics** - 3-4 years (2 years Algebra)

**Science (3 years):** Biology - 1 year

Physics - 1 year

Chemistry - 1 year

Students without the necessary high school preparation in Algebra and Chemistry may need to take additional preparatory courses in these subjects in order to be successful in the required courses in nursing.

### **Core Requirements**

Nursing is an occupation which involves daily contact with individuals and requires the ability to perform a wide variety of activities. The Core Performance Standards in the BSN Handbook at [www.nmu.edu/nursing/handbooks](http://www.nmu.edu/nursing/handbooks) should be reviewed to assess student suitability before pursuing a degree in nursing.

### **Pre-BSN Nursing Students**

Once you are admitted to Northern Michigan University and have indicated that you wish to pursue a degree in nursing by declaring nursing as your major, you are considered a pre-nursing student.

***Admission to the University does not guarantee admission  
to the Nursing program.***

### **BSN Application Process**

NMU's School of Nursing offers two processes for applying to the BSN program:

1. Direct Admission
2. General Admission

### **Direct Admission Process**

High achieving high school seniors who are interested in nursing can be guaranteed a spot in NMU's nursing program through the Freshman Direct Admission Nursing program. Ten spots will be available each fall. See [www.nmu.edu/bsndirectadmit](http://www.nmu.edu/bsndirectadmit) for current information and application.

### **High school student (senior status) criteria needed to apply**

1. Admission acceptance to Northern Michigan University.
2. Minimum high school GPA of 3.5.
3. Documentation of complete Certified Nurses Aid course and/or completion of one year of Health Occupations Students of America (HOSA).
4. Documentation of dual enrollment classes or Advanced Placement (AP) courses (only if not provided on application or high school transcript submitted for NMU admission).
5. Students enrolled in high schools which do not offer dual enrollment, Advanced Placement or HOSA courses can submit a letter written by their high principal or school counselor indicating that their high school did not offer these options. For those, their score on the rubric will be proportionate to the points available to them.
6. One year of high school level biology, chemistry, and mathematics or college credits if dual enrolled in high school and an institution of higher learning. Must have achieved a "B" or higher grade in each course.
7. One reference letter from a high school science/math teacher or guidance counselor.
8. Completed online direct admission application by November 1<sup>st</sup>.

### **Criteria to maintain Freshman BSN status**

1. Final high school transcript grade showing a GPA of 3.5 or higher.
2. Placement into CH 109.
3. Maintain a GPA average of 3.5 at NMU.
4. Complete all prerequisites outlined in the BSN application within five semesters.
5. Letter of intent - Due October 1 or February 1, one semester prior to when students plans to begin the nursing program. This serves as a way to let the School of Nursing know when the student has completed or is close to completing prerequisites and intends to start the nursing program in the following semester.
6. Students must meet all requirements in the BSN Handbook prior to starting BSN program such as criminal background check and TB testing.
7. Students who fail to maintain Freshman BSN status will no longer be guaranteed a spot upon completion of required prerequisites. They are encouraged to apply via the traditional route with applications due October 1 and February 1.

### **General Admission Process**

Typically the first three semesters are used to complete the prerequisite courses necessary for admission to the nursing major. Students in the pre-nursing program are assigned an adviser from the School of Nursing towards the end of their first year and they will work together to plan the academic program to complete the required courses. When the student is nearing completion of the prerequisites, and in consultation with her/his adviser, the student may apply for admission to the nursing program. Students interested in being considered for general admission must apply online. Applications are available online at [www.nmu.edu/nursing/application](http://www.nmu.edu/nursing/application) one month prior to the deadline.

### **Application Deadlines**

Applications are completed and submitted online. Applications, including re-entry applications, are due by:

- Fall Admission - February 1<sup>st</sup> 11:59 PM Eastern Time.
- Winter Admission - October 1<sup>st</sup> 11:59 PM Eastern Time.

### **Minimum Requirements**

The School of Nursing Admission Committee reviews all applications. ***Applications are considered for admission if the applicant meets the following minimum requirements:***

- Student is admitted to Northern Michigan University. Must have a current IN number.
- Nursing admission application form is complete, and is received by the School of Nursing by the due date.
- Student has the minimum required GPA:
  - **2.75** for Traditional BSN Track and LPN to BSN Track
    - Applications with a GPA less than 2.75 will not be reviewed by the Admission Committee.
    - Post-baccalaureate students: the post-baccalaureate GPA will be used if  $\geq 12$  credits have been taken since graduation. Otherwise, the undergraduate GPA will be used.
- Students must have completed (with a C- or higher grade) **or** be currently enrolled in the eight (8) BSN prerequisite courses (or equivalent) when application is made to the BSN program (this must be clearly evident on the transcripts and TCE).  
**\*\*NOTE:** If a student currently has a grade below a C- in a prerequisite course, they must wait until the course is successfully repeated before applying.
- Students must achieve a minimum of a C- in each prerequisite course prior to starting their nursing coursework. Grid scores only reflect officially recorded grades after course completion. **The most recent course grade is used for all purposes.**

- **Required BSN Prerequisite Courses**
  - BI 207 Anatomy and Physiology I (4 credits)/BI 201 Human Anatomy (3 credits)\*
  - BI 208 Anatomy and Physiology II (4 credits)/BI 202 Human Physiology (5 credits)\*
  - BI 203A Medical Microbiology (3 credits) or BI 203 Medical Microbiology with lab (5 credits)
  - CH 109 Introductory Organic and Biochemistry for the Health Sciences (SCII-4 credits)
    - CH 111 and CH 112 may be substituted
  - AH 201/HN 301 A Nutrition for Health Professions (2 credits)
  - AH 202/HN 301 B Nutrition for Health Professions II (2 credits)
  - PSY 100 Introduction to Psychological Science (SCII - 4 credits) or PSY 101 General Psychology (PERS-3 credits)
    - See the General Education Components and consult with your adviser to determine which psychology course to take. Only one general psychology course can be counted.
  - AH 102 Human Growth and Development (INTT-3 credits)

\*Students need to have a combination of BI 201 and BI 202 **OR** BI 207 and BI 208.

- **Transcripts:**  
If less than 12 credits have been earned at NMU, provide current transcripts of all courses taken at any college or university (unofficial transcripts accepted) and a Transfer Credit Evaluation (TCE), which is obtained from the NMU Registrar's Office.
- **College Board Advanced Placement Credit:**
  - For students with College Board Advanced Placement credit in Chemistry, the following grading system will be used to determine grades in chemistry on the SON Admission Grid: AP exam score of 5 points = A, 4 points = B+, and 3 points = C+. You will need to include a copy of your official scoring report from the College Board with your application.
  - If you have received Advanced Placement course credit for courses not impacting the SON Admission Grid, you will need to provide copies of equivalency acceptance of these scores by the registrar at NMU. The NMU equivalency page provides information as to acceptable scores on each exam for NMU credit. ([www.nmu.edu/bulletin/exam-equivalencies](http://www.nmu.edu/bulletin/exam-equivalencies))
- **LPN Students only**  
Scan and attach a copy of current LPN license. The license must be unencumbered (have no restrictions/sanctions). Students wishing to apply for advanced placement credit for coursework must submit proof of passing the NCLEX-PN within the last 5 years or have worked as an LPN within the last 5 years.
- **Post-Baccalaureate Students only**  
Students that have earned a bachelor's degree and are pursuing a second bachelor's degree in nursing should submit a Post-Baccalaureate Check-list Form to the NMU registrar's office for completion. This form can be found at [www.nmu.edu/nursing/applications](http://www.nmu.edu/nursing/applications) and must be delivered to the School of Nursing, 2301 Weston Hall, in an envelope sealed by the NMU registrar's office.

### **Ranking of Applications**

The Admission Criteria Scoring Grid (page 12) will be used as the admission tool for the General Admission Process to determine each BSN cohort.

Students meeting the minimum requirements are ranked according to the Admission Criteria Scoring Grid score by the Admissions Committee. Students are notified by email and/or mail of their admission status.

- **Post-Baccalaureate Students**  
Only students who can provide proof of an earned bachelor's degree at the time of admission to the NMU BSN program receive 5 points on the admission scoring grid. Students graduating at the end of the semester in which they apply to the BSN program do NOT receive these 5 points. If a student has earned 2 bachelor's degrees or a bachelor's and master's degree, a maximum of 5 points is awarded for these achievements.

- **PN Students**

Students applying while still enrolled in a PN program do NOT receive credit on the scoring admission grid for LPN status. Only PNs who have proof of passing their nursing licensure boards at the time of admission to the NMU BSN program are awarded the 5 points on the scoring admission grid.

**Admission to Program:** Applicants who have met admission criteria and whose ranked Admission Criteria Scoring Grid Score falls within the number of available seats are provisionally admitted to the program until verification of the successful completion of all prerequisite courses and maintenance of the required minimal GPA is received. In the event that the final score using the Admission Criteria Scoring Grid results in a tie, student ranking will be determined by the students' overall GPA.

**Waiting List:** Applicants who meet all requirements for admission, but whose Admission Criteria Scoring Grid score is ranked one to ten positions lower than the number of seats available are placed on a waiting list that is ordered according to total score. The waiting list is maintained through the first week of classes the following semester. All other applicants are considered not admitted to the Program. Applicants not admitted or waitlisted who still desire admission to the program must reapply for the next semester.

Applications from applicants who do not meet minimum admission criteria or whose application is incomplete are not reviewed by the admission committee.

**Applicants will lose their provisional acceptance status if they:**

- Do not complete all prerequisite course work with satisfactory grades (C- or higher).
- Do not submit final grades from all prerequisite courses from other universities.
- Do not maintain the minimum required cumulative 2.75 GPA.
- Withdraw from the University.
- Do not submit notification of receipt of Criminal Background Check (CBC) by date specified in the provisional acceptance letter.
- Do not complete immunization/urine screening/CPR requirements as stated in provisional acceptance letter.
- Change in LPN licensure status.

The number of students who can be admitted to the nursing sequence during any semester is based on seat availability. The School of Nursing reserves the right to choose which applicants are admitted to the nursing program.

**Applications are not saved after the beginning of a semester. Students must re-apply for every semester they wish to be considered for admission.**

### **Transfer Credits**

- Transfer students should ensure that all prerequisite courses taken at another institution have been transferred to Northern Michigan University and a Transfer Credit Evaluation (TCE) is completed by the Registrar's office. Obtaining a TCE from the Registrar's Office requires admission to the university and several weeks for completion.
- Students should submit electronically in their online application a current unofficial transcript if currently enrolled in prerequisites at an institution other than Northern Michigan University.
- Students transferring to the NMU School of Nursing from another nursing program must provide proof of good standing from their previous program. Proof will be submitted to the Associate Dean/Director of the School of Nursing at the time of application to the NMU Nursing Program before admission to the NMU BSN Program will be considered.
- Post-Baccalaureate students seeking admission to the BSN Program should submit the Post-Baccalaureate Prerequisite Check List (available at [www.nmu.edu/nursing/applications](http://www.nmu.edu/nursing/applications)) to the Registrar's Office. The completed form is submitted in a sealed envelope to the School of Nursing.

# Traditional BSN Track: All students admitted into NMU and beginning coursework Fall 2017 or later

	Credits
<b>General Education Program</b> .....	30-40
<b>Component 1: Effective Communication (EFFC)</b> .....	6-8
EN 211 meets Intermediate Composition of the English Competency Graduation Requirement ( <b>COMP</b> )	
<b>Component 2: Quantitative Reasoning and Analysis (QUAR)</b> .....	3-4
One course must be completed in this component.	
School of Nursing graduates recommend a course in statistics if interested in Graduate School	
<b>Component 3: Social Responsibility in Diverse World (SOCR)</b> .....	3-4
One course must be completed in this component.	
Note: NU 386 Interdisciplinary Study in Global Healthcare – Latin America (Belize) fulfills this and world cultures requirements.	
<b>Component 4: Integrative Thinking (INTT)</b> .....	3-4
*AH 102 Growth and Development	
<b>Component 5: Human Expression (HUME)</b> .....	3-4
One course must be completed in this component	
<b>Component 6: Perspectives in Society (PERS)</b> .....	6-8
Two courses must be completed in this component.	
*PSY 101 General Psychology or PY 1001 (transferred general psychology course NOT taken at NMU)	
(NOTE: Only 1 beginning psychology course can be counted; see component 7.)	
<b>Component 7: Scientific Inquiry (SCII)</b> .....	6-8
Two courses must be completed in this component.	
*CH 109 Introductory Organic and Biochemistry for the Health Sciences	
*PSY 100 Introduction to Psychological Science (NOTE: Only 1 beginning psychology course can be counted; see component 6.)	

\* Denotes Required Prerequisite Nursing Courses

### Other Required Nursing Courses

*BI 207 Human Anatomy & Physiology I .....	4
*BI 208 Human Anatomy & Physiology II .....	4
*BI 203A/BI 203 Medical Microbiology .....	3/5
*AH 201 Nutrition for Health Professions I.....	2
*AH 202 Nutrition for Health Professions II.....	2

**\*\*UN 100 First-year Experience** .....2  
*(for select students, please see [www.nmu.edu/acac/first-year-experience](http://www.nmu.edu/acac/first-year-experience))*

### Graduation Requirements

- (1) A laboratory science course – fulfilled by \*CH 109
- (2) A world cultures course – Several Components (3, 4, 5, 6) offer such courses
- (3) Written English competency –  
 To satisfy Northern Michigan University’s Written English Competency Requirement, students must complete two separate, but related, tasks during their first or second semester at NMU.
- (4) Mathematics competency. – Completed one of four ways.  
 See the NMU Bulletin at [www.nmu.edu/bulletin](http://www.nmu.edu/bulletin)

<b>Nursing Major</b> .....	<b>66</b>
NU 201 Holistic Health Assessment (T).....	2
NU 202 Holistic Health Assessment (L).....	1
NU 211 Foundations of Professional Nursing Practice (T).....	4
NU 212 Foundations of Professional Nursing Practice (C).....	3
NU 221 Pharmacology I (T) .....	2
NU 231 Pathophysiology (T) .....	3
NU 301 Nursing Care of Adults I (T) .....	4

NU 302 Nursing Care of Adults I (C) .....	6
NU 311 Nursing Research and Evidence Based Practice.....	2
NU 321 Nursing Care of Women and Perinatal Family (T).....	3
NU 322 Nursing Care of Women and Perinatal Family (C).....	2
NU 331 Nursing Care of Children/Adolescents (T).....	3
NU 332 Nursing Care of Children/Adolescents (C) .....	2
NU 341 Pharmacology II (T) .....	3
NU 401 Psychiatric Mental Health (T).....	4
NU 402 Psychiatric Mental Health (C).....	3
NU 411 Nursing Care of Populations (T) .....	4
NU 412 Nursing Care of Populations (C) .....	3
NU 421 Issues Seminar (T) .....	2
NU 431 Nursing Care of Adults II (T) .....	2
NU 432 Nursing Care of Adults II (C).....	3
NU 441 Leadership and Management in Nursing (T).....	2
NU 452 Transition into Professional Nursing Practice (C).....	3

**Total Credits Required for Degree .....** 120

Key: T-Theory, C=Clinic, L=Laboratory

Transferring Credits

- Other Chemistry courses may be substituted for the NMU chemistry requirements at the discretion of the nursing faculty: Minimum of 4 semester credits of both organic and inorganic chemistry content
- Other Microbiology courses may be substituted for the NMU microbiology requirements at the discretion of the nursing faculty: Minimum of 2 semester credits of Microbiology
- Nutrition: AH 201 & AH 202 (or HN 301A & HN 301B). Nutrition courses transferring in from other colleges may transfer as HN 210 which is equivalent to AH 201/HN 301A. In that case, **students will also need have the equivalent of AH 202/HN 301B.**
- PY 1001 transfer credit is accepted for the psychology nursing prerequisite and credits apply in Component 6: Perspectives in Society (PERS)

Advanced Placement (AP) Test Scores

- Psychology – The SON does accept Psychology Advanced Placement (score of 4 or better) for the psychology course prerequisite. This also satisfies one course of Component 6: Perspectives on Society (PERS).
- Chemistry - Students must submit Advanced Placement Chemistry scores **only** if they are used in the BSN Scoring Grid Criteria point calculations. An AP Chemistry score will be scored as follows: 3 = C+, 4 = B+, 5 = A. No further chemistry is needed should the student wish to use this letter grade as their chemistry grade. However, if a student with Advanced Placement Chemistry credit for CH 111 takes CH 112 for a higher grade; the two grades (AP and CH 112) are averaged. Chemistry 109 grade stands alone, even if student has taken lower level Chemistry prior to CH 109 or has AP Chemistry credit.

Nursing Prerequisites & General Education requirements

- Enrollment in CH 109 - New students who are eligible for CH 109 are those who 1) pass the math test at the MA 100 level, and 2) pass the chemistry proficiency test with 50% correct or demonstrate successful completion of a college chemistry course. If the student does not meet the requirements for CH 109, the student is to take CH 105, then CH 109. CH 111 & CH 112 may be substituted for CH 109.
- CH 109 satisfies 1 course (4 credits) of Component 7: Scientific Inquiry (SCII) and all of the lab requirement for graduation.
- AH 102 satisfies 3 credits of Component 4: Integrative Thinking (INTT)
- PSY 100 satisfies 1 course (4 credits) of Component 7: Scientific Inquiry (SCII) and all of the lab requirement for graduation. (formerly PY 100 Introduction to Psychology-4 cr.) at NMU. PSY 101 satisfies 1 course (3 credits) in Component 6: Perspectives in Society (PERS). **NOTE:** Students can only earn credit for one general/introductory psychology course.

\*\*First Year Student Experience for select incoming students see [www.nmu.edu/acac/first-year-experience](http://www.nmu.edu/acac/first-year-experience)

**NOTE: Any student interested in graduate school should consider taking a statistics course.**

**The General Education program began Fall 2017 at NMU. Courses meeting component requirements are evolving. Students are highly encouraged to check the General Education program website for updates: [www.nmu.edu/bulletin/general-education](http://www.nmu.edu/bulletin/general-education)**

**Students that began coursework at NMU prior to fall 2017 without later readmission should consult with a nursing faculty adviser to determine their required liberal studies courses.**

## Traditional BSN Track: All students admitted into NMU and beginning coursework Fall 2017 or later

### FIRST YEAR (PRENURSING)

Semester I	Credits	Semester II	Credits
CH 109 Introductory Organic and Biochemistry for the Health Sciences	4	BI 208 Human Anatomy & Physiology 2	4
BI 207 Human Anatomy & Physiology 1	4	General Education Course	4
PSY 100 Intro to Psychological Science (PY 100 prior to fall 2018), PSY 101 General Psychology or AH 102 Growth and Development	4/3	PSY 100 Intro to Psychological Science (PY 100 prior to fall 2018), PSY 101 General Psychology or AH 102 Growth and Development	4/3
EN 111 (Completes First Year Composition)	4	EN 211 (completes Intermediate Composition)	4
First Year Experience (if applicable)	2		
<b>Total</b>	<b>15-18</b>	<b>Total</b>	<b>15-16</b>

### SECOND YEAR

Semester III <i>Apply for entrance to program</i>	Credits	Semester IV <i>Acceptance into program</i>	Credits
BI 203A Medical Microbiology	3	NU 201 Holistic Health Assessment (T)	2
AH 201 Nutrition for Health Professions I AH 202 Nutrition for Health Professions II	4	NU 202 Holistic Health Assessment (L)	1
General Education Courses	8-9	NU 211 Foundations of Professional Nursing Practice (T)	4
		NU 212 Foundations of Professional Nursing Practice (C)	3
		NU 221 Pharmacology I (T)	2
		NU 231 Pathophysiology (T)	3
<b>Total</b>	<b>15-16</b>	<b>Total</b>	<b>15</b>

### THIRD YEAR

Semester V	Credits	Semester VI	Credits
NU 301 Nursing Care of Adults I (T)	4	NU 321 Nursing Care of Women & the Perinatal Family (T)	3
NU 302 Nursing Care of Adults I (C)	6	NU 322 Nursing Care of Women & the Perinatal Family (C)	2
NU 311 Nursing Research & Evidence Based Practice (T)	2	NU 331 Nursing Care of Children/Adolescents (T)	3
General Education Course	4	NU 332 Nursing Care of Children/Adolescents (C)	2
		NU 341 Pharmacology II (T)	3
		General Education Course	4
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>17</b>

### FOURTH YEAR

Semester VII	Credits	Semester VIII	Credits
NU 401 Psychiatric Mental Health Nursing (T)	4	NU 421 Nursing Issues Seminar (T)	2
NU 402 Psychiatric Mental Health Nursing (C)	3	NU 431 Nursing Care of Adults II (T)	2
NU 411 Nursing Care of Populations (T)	4	NU 432 Nursing Care of Adults II (C)	3
NU 412 Nursing Care of Populations (C)	3	NU 441 Leadership & Management in Nursing (T)	2
		NU 452 Transition into Professional Nursing Practice (C)	3
		Kaplan Review Course/Exit Exam	0
<b>Total</b>	<b>14</b>	<b>Total</b>	<b>12</b>
<b>Total credits required for degree:</b>			<b>120</b>

**\*Please complete General Education Courses prior to Semester VIII.**

**Students that began coursework at NMU prior to fall 2017 without later readmission should consult with a nursing faculty adviser to determine their required liberal studies courses.**



## Pertinent Policies & Guidelines

### **Criminal Background Checks (CBC)**

Criminal background checks are required of all students admitted to any nursing program. This requirement is a result of state legislation (Michigan Public Acts 26, 27, 28, & 29 of 2006) which mandates that criminal background checks be completed by health care providers working in or for health care institutions. Student placement in a clinical site/agency assumes that the applicant possesses good moral character and the ability to successfully pass the rigors of a background investigation and criminal background check. In addition, the Board of Nursing requires a criminal background check prior to taking the licensure exam. All students, once accepted to the nursing program, must complete a criminal background check prior to enrolling in the first clinical nursing course. Students are required to notify the Associate Dean of the SON as soon as possible if after the initial CBC they are subject to a Misdemeanor or Felony conviction. Students who do not complete a criminal background check or fail to notify the Associate Dean of a subsequent Misdemeanor or Felony conviction are ineligible for placement in most clinical agencies and therefore, may result in the student being unable to progress in the nursing program.

***It is the student's responsibility to know whether he or she is eligible for licensure. If you have been convicted of a crime, it is your responsibility to find out if your background will prohibit you from being licensed and to be employed in the health care industry. The School of Nursing faculty and staff are NOT able to provide legal advice. If you have any questions about your existing criminal background you may wish to discuss this with legal counsel before applying to the nursing program.***

If you have a felony or misdemeanor record you may wish to go to the following website for additional information: <http://legislature.mi.gov/doc.aspx?mcl-333-20173a>

Specific crimes are listed. Convictions are detailed by viewing the Legal Guide at: <https://miltcpartnership.org/Documents/LegalGuide.pdf>

Students who are pursuing a nursing career must submit to a criminal background check once they receive a letter of provisional acceptance to the nursing major. Failure to submit the criminal background check will delay the student's admission to the program.

The purpose of performing a criminal background check is:

1. To identify students who will not be allowed to practice in a clinical site due to a felony conviction or misdemeanor.
2. To identify students who will not be allowed to handle medications and controlled substances in a clinical site.
3. To identify students who are unable to drive self to field experiences required by the clinical rotations in the nursing program.

The above will prevent a student from remaining in the nursing program since they will not be allowed to progress in the program. In summary, if a student's criminal background does not permit him/her to have clinical experiences in our clinical agencies then the student will be withdrawn from the nursing program. Again, please seek legal advice for any questions you may have.

Once a letter of provisional acceptance into the nursing program has been received, all students must reveal to the Associate Dean/Director of the School of Nursing any criminal behaviors which have resulted in criminal conviction. The conviction will be evaluated to determine if it will prevent the student from being in a clinical facility. Should that happen it is expected that the student will be expelled from the program.

**In addition to criminal background checks, students must remember that while in the clinical settings they must comply with all policies. This may include drug testing, immunization requirements and other required health information as the agency may require.** Alternate clinic arrangements will not be offered to students not complying with such policies and may end with that student's inability to progress in the nursing program. For any questions regarding these requirements please contact the Associate Dean/Director of the School of Nursing.

## **RIGHTS AND RESPONSIBILITIES**

### **Americans with Disabilities (ADA) Policy**

If you have a need for disability-related accommodations or services, please inform the Coordinator of Disability Services in the Disability Services Office at 2001 C. B. Hedgcock (906) 227-1700. Reasonable and effective accommodations and services will be provided to students if requests are made in a timely manner, with appropriate documentation, in accordance with federal, state, and University guidelines.

### **Disability Services**

(located in the Dean of Students Office)  
2001 C.B. Hedgcock  
Phone: (906) 227-1700  
E-mail: [disserv@nmu.edu](mailto:disserv@nmu.edu)  
[www.nmu.edu/disabilityservices](http://www.nmu.edu/disabilityservices)

### **Nondiscrimination Policy**

Northern Michigan University does not unlawfully discriminate on the basis of ancestry, race, color, ethnicity, religion or creed, sex or gender, gender identity, gender expression, genetic information, national origin, age, height, weight, marital status, familial status, handicap/disability, sexual orientation, military or veteran status, or any other characteristic protected by federal or state law in employment or the provision of services. NMU provides, upon request, reasonable accommodation including auxiliary aids and services necessary to afford individuals with disabilities an equal opportunity to participate in all programs and activities.

**For more information regarding Rights and Responsibilities, please contact:**

Janet Koski  
Equal Opportunity Officer  
[jakoski@nmu.edu](mailto:jakoski@nmu.edu)  
Office Phone: (906) 227-2420  
Fax: (906) 227-2334

## Questions often asked concerning entrance to the NMU School of Nursing BSN Program

**NOTE:** These questions apply to the General Application process only. For information on the Freshman Direct Admission Process, see page 2 in this packet.

**1. Must all required prerequisite courses be completed before applying or admission to the nursing sequence?**

Students must have completed (with a C- or higher grade) **or** be currently enrolled in the required prerequisite courses or equivalent (see page 4) when application is made to the BSN program (this must be clearly evident on the transcripts and TCE). Students must achieve a minimum of a C- in each prerequisite course prior to starting their nursing coursework. Grid scores only reflect officially recorded grades after course completion. **The most recent course grade is used for all purposes.**

**\*\*NOTE:** If a student currently has a grade below a C- in a prerequisite course, they must wait until the course is successfully repeated before applying.

**2. Does a bachelor's degree in another field or a LPN license enhance an applicant's chances of being accepted?**

Yes. Category III on the Admission Criteria Scoring Grid provides five (5) additional points to students who have completed a bachelor degree or are currently a Licensed Practical Nurse (LPN).

**3. How many times per year are students admitted to the BSN program?**

Two. Fall and winter semesters only.

**4. Are letters of recommendation required?**

No.

**5. Does work experience in a health-care facility better an applicant's chances of being selected?**

No. It is more important that you get a good college preparation program in high school. Frequently students take nurse aide/health care type courses in high school at the expense of getting chemistry, algebra, and other critical science and math courses. Work experience may help you better decide about your nursing career, however, proper academic preparation in math and science will result in greater success in college.

**6. When will notification of acceptance or rejection be made?**

Normally not later than the beginning of the registration period (mid-semester).

**7. Who makes up the Admissions Committee?**

School of Nursing faculty and the Associate Dean/Director.

**8. What courses from other institutions will transfer?**

All non-nursing college level courses from regionally accredited institutions with a C- or higher grade are usually accepted for transfer credit. Please contact the Office of Admissions for further information or see [www.nmu.edu/transfer](http://www.nmu.edu/transfer). **Transfer of nursing courses requires specific approval from the School of Nursing.**

**9. Should a nursing student carry their own malpractice and health insurance?**

The School of Nursing recommends it.

## Northern Michigan University – School of Nursing Admission Criteria Scoring Grid

Candidate's Name \_\_\_\_\_  
Last
First
Middle
NMU IN

**Category I – Cumulative GPA** (Use Transfer GPA if student has less than 12 NMU credits. If student has accrued  $\geq 12$  NMU credits use NMU GPA).

<b>4.0-3.75</b>	<b>3.74-3.5</b>	<b>3.49-3.25</b>	<b>3.24-3.0</b>	<b>2.99-2.75</b>
15	12	9	6	3

**Category II – Science GPA**

	<b>A</b>	<b>A-</b>	<b>B+</b>	<b>B</b>	<b>B-</b>	<b>C+</b>	<b>C</b>	<b>C-</b>
BI201 or BI207	10.00	8.75	7.50	6.25	5.00	3.75	2.50	1.25
BI202 or BI208	10.00	8.75	7.50	6.25	5.00	3.75	2.50	1.25
CH109	10.00	8.75	7.50	6.25	5.00	3.75	2.50	1.25

\*Chemistry 109 grade stands alone, even if student has taken lower level Chemistry prior to CH 109 or has AP Chemistry credit. If student has taken two (2) chemistry courses in lieu of CH 109, the two grades will be averaged for a single score, i.e.: CH 107 & 108; or CH 107 & CH 112; or CH 111 & CH 108; or CH 111 & CH 112; or CH 105 & CH 112. An AP Chemistry score will be scored as follows: 3=C+, 4 = B+, 5=A. No further chemistry is needed should the student wish to use this letter grade as their chemistry grade. However, if a student with Advanced Placement Chemistry credit for CH 111, takes CH 112 for a higher grade; the two grades (AP and CH 112) are averaged.

\*Most recent grades of repeated coursework are utilized for Admission Grid calculation purposes. To meet the pre-requisite requirement, students must complete a combination of either BI 201 and BI 202 OR BI 207 and BI 208. If BI 201/202 were previously completed, BI 207 may be taken to replace the grade in BI 201 and BI 208 may be taken to replace the grade in BI 202. These replacement grades will be considered within the School of Nursing for purposes of admission but the grade will not be replaced by the University on the student's transcript.

**Category III – LPN License or Previous Degree** (maximum of 5 points)

<b>LPN or Baccalaureate/Masters</b>	5
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**Category IV  $\geq 12$  credits completed at NMU**

<b>Completed at NMU</b>	10
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**Total Points of Admission Criteria** \_\_\_\_\_/60

**Reviewer Initials** \_\_\_\_\_ **Date** \_\_\_\_\_

**Reviewer Notes:** \_\_\_\_\_  
 \_\_\_\_\_  
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