



NORTHERN MICHIGAN UNIVERSITY

Purchasing
136 Services Building
Marquette, MI 49855-5317
PHONE: (906) 227-2360
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VENDOR APPLICATION

INSTRUCTIONS: Please print this form, provide all information (typed or printed) as requested in the spaces provided and return to the address listed above via mail or fax. The IRS requires that you provide information which will allow us to complete 1099 reporting.

General Information

Individual Name: _____

Company or Business Name: _____

Website: _____ General Email: _____

Federal ID: _____ SSN: _____

Address: _____ City: _____ St: _____ Zip: _____

Order to Address: _____ City: _____ St: _____ Zip: _____

RFQ Address: _____ City: _____ St: _____ Zip: _____

Remit to Address: _____ City: _____ St: _____ Zip: _____

Order Contact: _____

Phone: _____ Toll Free Phone: _____ Fax: _____

Type of Organization (check all that apply)

Corporation Date Incorporated: _____ Which State: _____
 Non-Profit
 Sole Proprietor
 Partnership – LLC PSC
 Other (Specify) _____

Check all payment methods accepted:

MasterCard Purchase Orders Check Only

Payment Terms: _____
(NMU Standard Terms are Net 30)

Type of Business

(Check all that apply)

Manufacturer or Producer
 Wholesaler
 Retailer
 Dealer
 Broker
 General Contractor
 Sub Contractor
 Other _____

Type of Operation

(Check all that apply)

Minority Owned
 Woman Owned
 Other _____

Conflict of Interest Policy

Does any Officer, Director, Owner or Partner in this company have a relationship with Northern Michigan University? Yes No

The types of relationships include:

1. A spouse/partner or minor child is employed by Northern Michigan University.
2. A financial relationship with a Northern Michigan University employee.
3. A personal relationship with a Northern Michigan University employee.

If yes, please define that relationship: _____

Vendor Application (Signature Required)

The undersigned certifies that the information contained herein is current and correct.

Authorized Signature: _____ Printed Name: _____

Title: _____ Phone: _____ Fax: _____

PRODUCT / SERVICE CATEGORIES

Please review the list of products and services in this section. Check any that apply.

Athletic <ul style="list-style-type: none"> <input type="checkbox"/> Awards <input type="checkbox"/> Clothing <input type="checkbox"/> Equipment <input type="checkbox"/> Supplies 	Furniture/Fixtures <ul style="list-style-type: none"> <input type="checkbox"/> Appliances <input type="checkbox"/> Classroom Furniture <input type="checkbox"/> Floor Coverings <input type="checkbox"/> Housing Furniture <input type="checkbox"/> Lounge Furniture <input type="checkbox"/> Office Furniture <input type="checkbox"/> Outdoor Furniture <input type="checkbox"/> Window Coverings 	Miscellaneous <ul style="list-style-type: none"> <input type="checkbox"/> Advertising <input type="checkbox"/> Art Supplies <input type="checkbox"/> Cosmetology Supplies <input type="checkbox"/> Custodial Supplies <input type="checkbox"/> Educational Supplies <input type="checkbox"/> Films & Videos <input type="checkbox"/> Fire & Safety Supplies <input type="checkbox"/> Forestry Supplies <input type="checkbox"/> Fuels & Supplies <input type="checkbox"/> Hazardous Waste <input type="checkbox"/> Laundry & Dry Cleaning <input type="checkbox"/> Material Handling Supplies <input type="checkbox"/> Metals <input type="checkbox"/> Microfilm <input type="checkbox"/> Musical Supplies <input type="checkbox"/> Novelties <input type="checkbox"/> Pest Control <input type="checkbox"/> Plant Materials <input type="checkbox"/> Plants & Flowers <input type="checkbox"/> Police Supplies <input type="checkbox"/> Printing <input type="checkbox"/> Recycling <input type="checkbox"/> Signs, Emblems & Badges <input type="checkbox"/> Snow & Ice Control Chemicals <input type="checkbox"/> Theatrical Supplies
Communication/Telecom <ul style="list-style-type: none"> <input type="checkbox"/> AV Equipment <input type="checkbox"/> AV Services <input type="checkbox"/> AV Supplies <input type="checkbox"/> Cell Phones/Pagers <input type="checkbox"/> Hand-Held Devices <input type="checkbox"/> Rentals <input type="checkbox"/> Telephone Equipment <input type="checkbox"/> Telephone Supplies 	Lab/Medical/Scientific <ul style="list-style-type: none"> <input type="checkbox"/> Animal Foods <input type="checkbox"/> Chemical Supplies <input type="checkbox"/> Drugs & Medical Supplies <input type="checkbox"/> Glass & Plexiglass <input type="checkbox"/> Laboratory Equipment <input type="checkbox"/> Laboratory Supplies 	
Computers/Printers/Fax <ul style="list-style-type: none"> <input type="checkbox"/> Equipment <input type="checkbox"/> Internal Components <input type="checkbox"/> Repairs <input type="checkbox"/> Software/Software Maintenance <input type="checkbox"/> Supplies 	Office Products <ul style="list-style-type: none"> <input type="checkbox"/> Copiers <input type="checkbox"/> Copier Maintenance <input type="checkbox"/> Fax Machines <input type="checkbox"/> Office Equipment <input type="checkbox"/> Office Supplies <input type="checkbox"/> Paper Supplies <input type="checkbox"/> Photo Copying <input type="checkbox"/> Photographic Supplies <input type="checkbox"/> Printing/Drafting Supplies 	
Construction – Materials/Supplies/Contractors <ul style="list-style-type: none"> <input type="checkbox"/> Building & Maintenance Supplies <input type="checkbox"/> Engineering Services <input type="checkbox"/> Electrical Contractor <input type="checkbox"/> Electrical Equipment/Supplies <input type="checkbox"/> Environmental <input type="checkbox"/> General Contractor <input type="checkbox"/> Hazardous Materials Contractor <input type="checkbox"/> Heating <input type="checkbox"/> Landscaping Supplies <input type="checkbox"/> Mechanical Contractor <input type="checkbox"/> Mechanical Equipment <input type="checkbox"/> Paint Supplies <input type="checkbox"/> Plumbing <input type="checkbox"/> Rentals <input type="checkbox"/> Tools <input type="checkbox"/> Welding Supplies 	Professional <ul style="list-style-type: none"> <input type="checkbox"/> Accounting Services <input type="checkbox"/> Legal Services <input type="checkbox"/> Moving Services <input type="checkbox"/> Production Services 	Miscellaneous Equipment <ul style="list-style-type: none"> <input type="checkbox"/> Cosmetology Equipment <input type="checkbox"/> Custodial Equipment <input type="checkbox"/> Fire & Safety Equipment <input type="checkbox"/> Landscaping Equipment <input type="checkbox"/> Laundry Equipment <input type="checkbox"/> Material Handling Equipment <input type="checkbox"/> Musical Equipment <input type="checkbox"/> Photographic Equipment
Food <ul style="list-style-type: none"> <input type="checkbox"/> Bakery <input type="checkbox"/> Dairy & Beverages <input type="checkbox"/> Food Handling Equipment/Supplies <input type="checkbox"/> Miscellaneous Food <input type="checkbox"/> Snacks (Chips, Candy) <input type="checkbox"/> Vending Services 	Transportation <ul style="list-style-type: none"> <input type="checkbox"/> Aircraft <input type="checkbox"/> Parts/Supplies <input type="checkbox"/> Rentals/Charters <input type="checkbox"/> Repairs <input type="checkbox"/> Vehicles <input type="checkbox"/> Watercraft 	