

## Duplicate Diploma Request Form

Email completed form to degaudit@nmu.edu. (Request cannot be completed without signature authorizing release of information). Once completed form is received, diploma information will be verified and uploaded to the diploma printing vendor website. After information has been uploaded to the vendor website, you will receive an email from the vendor with the website link and a secure id which is needed to complete the order online through the vendor.

NMU IN: \_\_\_\_\_ Email Address: \_\_\_\_\_  
First Name: \_\_\_\_\_ Street Address: \_\_\_\_\_  
Middle Name: \_\_\_\_\_ City: \_\_\_\_\_  
Last Name: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ NMU Start Date? (Month/Year): \_\_\_\_\_  
Former Name(s): \_\_\_\_\_ NMU End Date? (Month/Year): \_\_\_\_\_

### Duplicate Diploma Requesting:

Certificate Date of Graduation: \_\_\_\_\_  
 Associate Degree Date of Graduation: \_\_\_\_\_  
 Bachelor Degree Date of Graduation: \_\_\_\_\_  
 Master Degree Date of Graduation: \_\_\_\_\_

### Name as you would like it to appear on diploma:

(Must be legal name, [documentation required](#), if name differs from NMU record).

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*Signature required for release of information.*

*I understand that my diploma will not be released if any financial obligations to NMU have not been satisfied.*