Advanced Placement Credit Form

I recommend and authorize that advanced placement credit be granted to:

_____   _____
Last   First   M.I.   NMU IN

Course I.D. No.	Course Title	Score if Applicable	Semester Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Credit is being granted as a result of:

☐ Departmental Testing

☐ Previous Training or Experience (attach documentation)

☐ National Testing Programs (CEEB, CLEP, NLN, Other _____)

☐ Other (explain) _____

_____

_____   _____
Date   Signature of Department Head

                                        _____
                                        Department Name

Please return this form to the Office of the Registrar, C.B. Hedgcock, Room 2202.
Retain one copy for your records.

_____   _____
Date   Registrar's Office Approval

Regulations Governing Advanced Placement

1. The applicant must be admitted and enrolled at NMU.
2. Course prerequisites, if any, must be met before credit by examination will be considered for course equivalency and credit.
3. Credit will not be awarded for any course below the level of a course for which the student already has credit or in which the student is currently enrolled unless approval in writing is obtained through the department head or appropriate departmental committee.
4. "Special Topics" or "Directed Studies" courses are excluded from credit through advanced placement.
5. Departments may exclude any departmental course credit by examination.
6. Departments have a choice of: A) giving a comprehensive examination; B) requiring extensive documentation of previous life and/or educational experience; or requiring both A) and B).
7. At the department's discretion, CLEP and AP tests may be used.
8. Once a student has enrolled at NMU, credit cannot be earned by examination through another institution unless approved in advance by NMU.