Creating an Assignment in EduCat
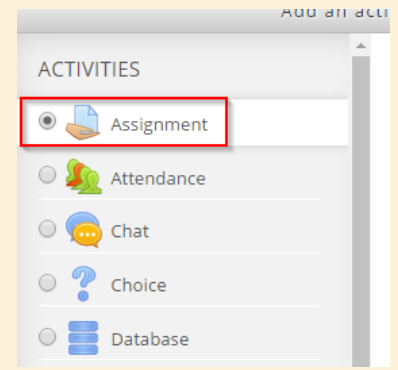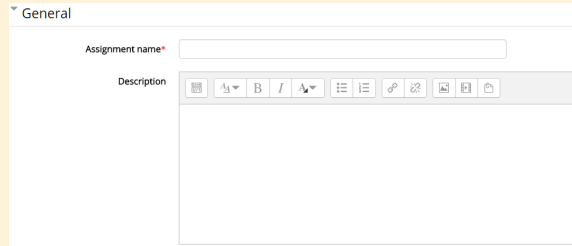
1. Turn editing on. From the **Add an activity or resource** link, choose **Assignment.**
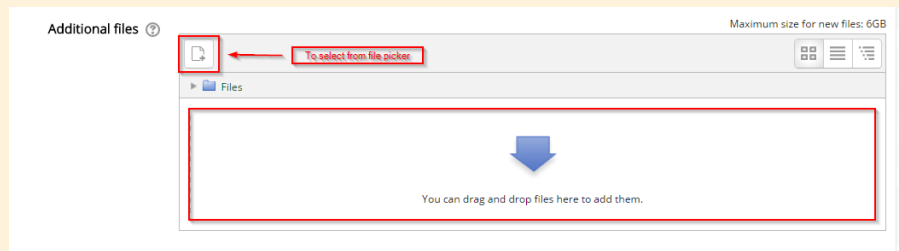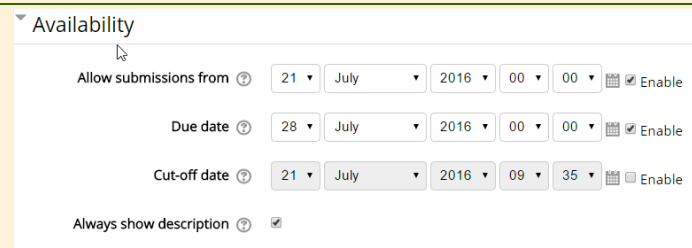
2. In the **General** tab, give your assignment a name and a description/ directions to your students.
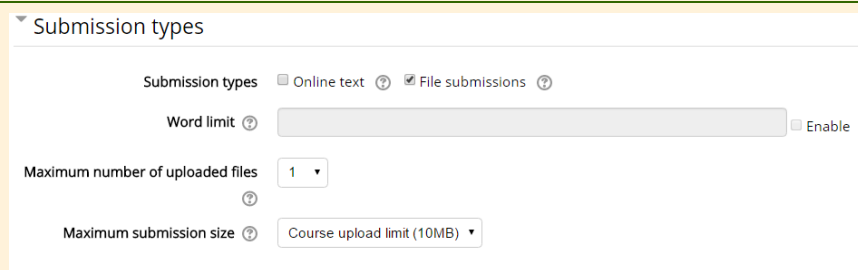
3. Choose the files you wish them to view or modify. You can either use the file picker or you can drag and drop them into a box.

4. In the **Availability** tab, Choose the open and due dates for your assignment.

5. In the **Submission Types** tab, choose the type of submission you desire. You can choose file and/ or online text submissions.

4. Save your assignment settings and return to course page.