



**NORTHERN MICHIGAN  
UNIVERSITY**

**Northern PRIME Award evaluation rubric**

Members of the review committee will complete the following information for each PRIME proposal:

**Title of project:**

|                         |                         |
|-------------------------|-------------------------|
| Principle Investigator: | Principle Investigator: |
| Discipline/Department:  | Discipline/Department:  |

| Topic/detail                                                                                                                                                                                                                                  | Points possible | Points received | Comments |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|----------|
| <b>1. Required components (present or not)</b>                                                                                                                                                                                                | <b>13 Total</b> |                 |          |
| Signed cover page <ul style="list-style-type: none"> <li>▪ PIs and Department Heads</li> </ul>                                                                                                                                                | 1               |                 |          |
| Project abstract (250 words)                                                                                                                                                                                                                  | 1               |                 |          |
| Project narrative (8 pages, TNR 11 pt. font; all required sections included, 1 pt. for each): <ul style="list-style-type: none"> <li>▪ Introduction (brief)</li> <li>▪ Problem/need (impactful)</li> <li>▪ Objectives (reasonable)</li> </ul> | 7               |                 |          |

|                                                                                                                                                                                                                                        |                 |  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|--|
| <ul style="list-style-type: none"> <li>▪ Methodology (appropriate to project)</li> <li>▪ Timeline (appropriate to project/aims)</li> <li>▪ Future funding (realistic and detailed)</li> <li>▪ Project personnel (qualified)</li> </ul> |                 |  |  |
| References Cited                                                                                                                                                                                                                       | 1               |  |  |
| Budget and budget justification (work with the Grants office?)                                                                                                                                                                         | 1               |  |  |
| CVs (2 pages)                                                                                                                                                                                                                          | 1               |  |  |
| Additional appendices (LOS, IRB/IACUC) if applicable                                                                                                                                                                                   | 1               |  |  |
| <b>2. Interdisciplinary nature</b>                                                                                                                                                                                                     | <b>7 Total</b>  |  |  |
| Minimum of 2 PIs from different subject areas (rate breadth)                                                                                                                                                                           | 4               |  |  |
| Does the project suggest a novel approach to problem/need?                                                                                                                                                                             | 3               |  |  |
| <b>3. Impact: Meaningful and reasonable</b>                                                                                                                                                                                            | <b>10 Total</b> |  |  |
| Does the project include promise of measurable deliverable(s) (publication, artwork, dataset, etc.)?                                                                                                                                   | 5               |  |  |
| Does the project appear to make a contribution to knowledge in the discipline (Potential for increased access to arts/humanities/education/scientific understanding or discovery?)                                                     | 5               |  |  |
| <b>4. Methodology</b>                                                                                                                                                                                                                  | <b>15 Total</b> |  |  |
| Are the project design, methods of data collection and analysis feasible (given timeline) and appropriate to the aims of the project?                                                                                                  | 5               |  |  |
| Has the appropriate literature been examined/included to contribute to the understanding of the problem or framework of the study?                                                                                                     | 5               |  |  |
| Are the methods adequately described, clearly stated and supported?                                                                                                                                                                    | 5               |  |  |
| <b>5. Student involvement</b>                                                                                                                                                                                                          | <b>8</b>        |  |  |
| At least 2 students involved (in some capacity)                                                                                                                                                                                        | 4               |  |  |
| Does the proposal demonstrate a sound plan for monitoring student activities and promising                                                                                                                                             | 4               |  |  |

|                                                                                    |                 |  |  |
|------------------------------------------------------------------------------------|-----------------|--|--|
| educational and professional benefit?                                              |                 |  |  |
| <b>6. Continued funding plan</b>                                                   | <b>5</b>        |  |  |
| Appropriate for project and adequate detail/plan                                   | 5               |  |  |
| <b>7. Personnel</b>                                                                | <b>2</b>        |  |  |
| Qualifications (expertise, previous studies)- as demonstrated in narrative and CV) | 1               |  |  |
| Appropriate personnel management plan included                                     | 1               |  |  |
| <b>8. Budget</b>                                                                   | <b>10 Total</b> |  |  |
| Reasonable in relation to project aims                                             | 5               |  |  |
| Necessary for project and justified                                                | 5               |  |  |
| <b>TOTAL</b>                                                                       | <b>70</b>       |  |  |