

NMU Faculty Research Grant proposal evaluation form

Members of the FG committee will complete the following information for each internal NMU proposal submission

Title of project:

Principal Investigator:	Signature on cover sheet: Y <input type="checkbox"/> N <input type="checkbox"/>
Discipline/Department:	Department head signature: Y <input type="checkbox"/> N <input type="checkbox"/>
Collee:	Dean signature: Y <input type="checkbox"/> N <input type="checkbox"/>

Eligibility: All full-time AAUP and NMUFA faculty members are eligible for Faculty Research Grants. A faculty member may be funded for only one proposal per year, and not more than three within any five-year period. **The applicant must agree to return to the University for one full academic year immediately following the award of the grant or repay in full all compensation paid by the University.** Persons failing to file annual or final reports are ineligible for grants in subsequent granting cycles.

Applicant eligible: Y N

Topic/Detail	Points received	Points possible	Comments
1. Required proposal components		(15 total)	
Are all components present?			
• Signed cover page		2	
• Project abstract		2	
• Project narrative (all components addressed)		3	
• References Cited		2	
• Budget and justification		2	
• CVs (2 pages)		2	
• Letters of Support (if applicable)		1	
• IRB/IACUC (if applicable)		1	
2. Statement of purpose		(20 points)	
Is/are the research question(s) or creative project clearly defined with appropriate rationale?		8	
Are the goals clearly stated and objectives measurable and achievable?		6	
Is the scope of the question(s) or project manageable within the timeframe and context of the study?		6	
3. Impact/Significance of project		(10 total)	
Does the project suggest a novel approach to addressing a problem/need?		5	
Does this project appear to contribute to knowledge in the discipline? (Potential for increased access to arts/humanities/ education, scientific understanding or discovery, or potential to benefit society)		5	

Topic/Detail	Points received	Points possible	Comments
4. Background to the project		(10 points)	
Is the literature review included that offers historical context and/or appropriate overview of the issue to be explored?		5	
Does the section provide convincing support for the purpose of the proposed project?		5	
5. Methodology		(15 total)	
Are the project design/argument of the study, methods of data collection, and analysis feasible (given funding and timeline) and appropriate to the aims of the project?		8	
Has the appropriate literature been examined to contribute to the understanding of the problem and/or conceptual framework for the study?		4	
Are the proposed methods delineated and the rationale for the methodology clearly stated and supported?		3	
6. Description of final product		(15 total)	
Does the proposal include adequate description of anticipated tangible deliverable(s) (Publication, artwork, dataset, etc.)?		8	
Is the proposed project described in such a way as to suggest deliverable(s) are achievable in the stated timeline?		7	
7. Personnel		(5 total)	
Qualifications - Does the track record (background/previous studies) of the Investigator(s) indicate they have the expertise to conduct this study? (As demonstrated in the curriculum vitae and the proposal narrative.)		5	
8. Budget		(10 total)	
Is the budget detailed, reasonable and justified in relation to the project's proposed aims and activities?		10	
TOTAL POINTS		100	