

PROMOTIONAL SERVICES



Before we will begin your order, ALL of the following information must be provided.

Client Information

Organization/Office/Department _____

Contact Name _____ E-mail _____ Phone # _____

Payment Method: Account # _____ Cash

Order Information

Program/Event/Job Name _____

Date (of event) _____ Time (of event) _____ Location (of event) _____

Picture(s) _____

No Picture

Program Sponsors/Logos _____

Print and Design Order (circle needed)

	Design	Print	Amount Needed
<input type="checkbox"/> Poster 11x17			_____
<input type="checkbox"/> Handout 4x6			_____
<input type="checkbox"/> Flyer 8.5x11			_____
<input type="checkbox"/> Banner 24x36			_____
<input type="checkbox"/> E-Graphic			_____
<input type="checkbox"/> Other	Design	Print	_____

Additional **specific** information to be Included:

Promotional Services Only

Print		Design	
	Charge		Charge
<input type="checkbox"/> Poster 11x17	\$ _____	<input type="checkbox"/> Other _____	\$ _____
<input type="checkbox"/> Handout 4x6	\$ _____	<input type="checkbox"/> Other _____	\$ _____
<input type="checkbox"/> Flyer 8.5x11	\$ _____	<input type="checkbox"/> Other _____	\$ _____
<input type="checkbox"/> Banner 24x36	\$ _____	<input type="checkbox"/> Other _____	\$ _____

Date ALL Information is Submitted _____ Date Required _____

Thank you for choosing Promotional Services for your graphic design needs!
Northern Center | 906-227-1623 | promosrv@nmu.edu

Total