



# New VA/GI Bill Student Orientation Form

Contact Veteran Services: T: (906) 227-1715 E: [veterans@nmu.edu](mailto:veterans@nmu.edu)

Name:	NMU IN:
Chapter:	Are You a Veteran?
Student SSN:	VA File # (If different from SSN)
Required Documents	
<p>CHAPTER 33 (POST 911)®</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Certificate of Eligibility <i>or</i> Copy of 22-1990</li> <li><input type="checkbox"/> DD214 Service Member Copy (If available)</li> <li><input type="checkbox"/> Enrollment Verification Form</li> <li><input type="checkbox"/> 22-1995 (If transfer student)</li> </ul> <p>CHAPTERS 30, 1606 (MGIB)®</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Certificate of Eligibility <i>or</i> Copy of 22-1990</li> <li><input type="checkbox"/> DD214 Service Member Copy (If available)</li> <li><input type="checkbox"/> Enrollment Verification Form</li> <li><input type="checkbox"/> 22-1995 (If transfer student)</li> </ul> <p>CHAPTER 35 (DEA)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Certificate of Eligibility Form 22-5490</li> <li><input type="checkbox"/> Enrollment Verification Form</li> <li><input type="checkbox"/> 22-5495 (If transfer student)</li> </ul>	<p>CHAPTER 33 TRANSFER OF ENTITLEMENT®</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Certificate of Eligibility for Student <i>or</i>:</li> <li><input type="checkbox"/> Copy of 22-1990 <i>and</i> 22-1990e</li> <li><input type="checkbox"/> Enrollment Verification Form</li> <li><input type="checkbox"/> 22-1995 (If transfer student)</li> </ul> <p>CHAPTER 31 (VRE)®</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Purchase Order (Will come directly from VA counselor)</li> <li><input type="checkbox"/> Enrollment Verification Form</li> </ul> <p><b>Note: If you will be using the Michigan Army and Air National Guard Grant. See that application for additional requirements.</b></p>

## ALL STUDENTS MUST UNDERSTAND:

- Always check your **NMU** email; This is the only way the NMU Veteran Services office can officially contact you.
- Eligibility, rates, and frequency of payments are determined solely by the V A.
- You should complete a FAFSA for every academic year at [www.FAFSA.gov](http://www.FAFSA.gov) by March 1<sup>st</sup> if possible.
- Remember, student loans are a debt you must repay! Never use more student loans than you absolutely need. Carefully review the information on [www.studentloans.gov](http://www.studentloans.gov) if you decide to borrow.
- An Enrollment Verification Form must be completed and submitted with a copy of your degree evaluation as soon as you enroll for upcoming semesters before our office can certify your enrollment to the VA.
- VA regulations mandate that **only courses required for your degree program** will be certified to the VA as part of your enrollment. Meet with an academic advisor on a regular basis.
- You are responsible for your outstanding balance with the University whether or not you are expecting, or have received, GI Bill® education benefits payments. VA payment delays are not uncommon. While our office, and the University, make every effort to work with students, please have a back-up plan in place for tuition payments, living expenses, etc., should your VA benefits payments be delayed, reduced, or denied.
- Full-time status is 12 certifiable credits for undergraduate students, and 8 credits for graduate students. Summer enrollment has a different benefit and billing structure; therefore, benefits may vary widely as a result.
- Non-standard enrollment periods (classes that do not run for the entire semester) may affect your benefits.
- Our office is required to monitor and report changes in your enrollment to the VA. If you drop, withdraw from, or stop attending a class, **you will be responsible** for any overpayment of GI Bill® or Federal Title IV (FAFSA) funds to the VA and/or the University.
- We will not answer questions about your benefits, status, enrollment, or grades to anyone other than you, an authorized university, or VA personnel. We cannot give that information to parents, spouses, e tc.

## CHAPTER 33®:

- VA Payments for tuition and fees come directly to the school. Housing allowance and book stipend payments are sent directly to the student. Book stipends are prorated over 24 credit hours/year.
- You are responsible for any difference between actual tuition charges and your percentage of eligibility.
- Housing allowance payments are prorated based on your percentages of eligibility and enrollment level, which are paid in arrears. You must also verify your attendance each month with the VA to receive the MHA. These instructions are provided separately.
- Depending on your individual financial aid status, Title IV (FAFSA) funds may not be released until your tuition payment from the VA is received by the school; usually about three weeks into the semester. This could delay any overage payment you may be expecting. Please plan accordingly.
- The total that all tuition assistance programs that a student receives may not exceed the tuition/fees cost of NMU. Tuition/fee sensitive awards, such as the National Guard Grant, Michigan National State Tuition Assistance Program (MINGSTAP), Michigan Competitive Scholarship, Army Continuing Education System (ACES), Federal Tuition Assistance, Indian Tuition Waivers, NMU Faculty Staff Tuition Waivers, ROTC Scholarship, Police Academy Scholarship, etc., may be subject to adjustment, or affect other aid.

## CHAPTER 30®, 1606®

- VA payments will be sent directly to you. You are responsible for paying your NMU bill, whether or not your VA benefit covers the entire cost of your education.
- You must verify your enrollment at the end of every month with the VA. Call 877-823-2378 or go online to [www.gibill.va.gov/wave](http://www.gibill.va.gov/wave).
- Your monthly benefit will be prorated based on your enrollment in certifiable credits, which is paid in arrears.
- The total that all tuition assistance programs that a student receives may not exceed the tuition/fees cost of NMU. Tuition/fee sensitive awards, such as the National Guard Grant, Michigan National State Tuition Assistance Program (MINGSTAP), Michigan Competitive Scholarship, Army Continuing Education System (ACES), Federal Tuition Assistance, Indian Tuition Waivers, NMU Faculty Staff Tuition Waivers, ROTC Scholarship, Police Academy Scholarship, etc., may be subject to adjustment, or affect other aid.

## CHAPTER 35

- VA payments will be sent directly to you. You are responsible for paying your NMU bill, whether or not your VA benefit covers the entire cost of your education.
- Your monthly benefit will be prorated based on your enrollment in certifiable credits, which is paid in arrears.
- You may be required to verify your enrollment to the VA. If required, you will receive verification directly from the VA by mail with instructions on how to apply.

## CHAPTER 31®

- Our office must receive both the purchase order (from your VRE counselor) *and* an Enrollment Verification Form (from you, the student) **every semester** you wish to use your benefits.
- Your monthly benefit will be prorated based on your enrollment in certifiable credits.
- Your schedule, transcript, degree evaluation, and other relevant educational information will be shared with your VRE counselor when requested.

Student Signature:	Date:
Veterans Service Employee:	Date:

Notes: